

## Policy and Resources Committee

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Held at Council Chamber, Ryedale House, Malton  
on Thursday 25 September 2014

### Present

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Councillors J Andrews, Arnold (Vice-Chairman), Bailey, Clark, Mrs Cowling (Chairman), Fraser, Ives, Mrs Keal and Walker

By Invitation of the Chairman:

Overview & Scrutiny Committee Observers: Cllrs Cussons and Raper

### In Attendance

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Jill Baldwin, Simon Copley, Jos Holmes, Phil Long, Bridget Skaife and Janet Waggott,

### Minutes

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13 **Apologies for absence**

Apologies were received from Councillor Legard.

14 **Minutes of the meeting of the Policy and Resources Committee held on 19 June 2014**

**Decision**

That the minutes of the meeting of the Policy and Resources Committee held on 19 June 2014 be approved and signed by the Chairman as a correct record.

Voting record

6 votes for  
2 abstentions

15 **Minutes of the meeting of the Commissioning Board held on 20 March 2014**

**Decision**

That it be requested that the recording for the Commissioning Board held 23 January 2014 minute no.40 be checked as it was agreed that this minute would be revised to include amendments and corrections on the leisure specification.

That the minutes for Commissioning Board 20 March 2014 be reviewed and brought back for approval following this work.

Voting record

3 votes for  
2 votes against  
3 abstentions

16 **Minutes of the Community Grants Working Party held on 15 September 2014**

**Decision**

That the recommendations in the minutes of the meeting of the Community Grants Working Party held on 15 September 2014 be approved.

Voting record

4 votes for

3 abstentions

17 **Minutes of the Resources Working Party held on 11 September 2014**

**Decision**

That the recommendations in the minutes of the meeting of the Resources Working Party held on 11 September 2014 be approved.

Voting results

5 votes for

4 abstention

18 **Minutes of the Constitution Working Party held on 21 August 2014**

**Decision**

That the recommendations in the minutes of the Constitution Working Party held on 21 August 2014 be approved.

Vote – unanimous

19 **Urgent Business**

There were no items of urgent business.

20 **Declarations of Interest**

There were no declarations of interest.

**PART 'A' ITEMS - MATTERS TO BE DEALT WITH UNDER DELEGATED POWERS OR MATTERS DETERMINED BY COMMITTEE**

21 **Statement of Accounts 2013 - 2014**

Considered – Report of the Finance Manager (s151).

**Decision**

Approve the Statement of Accounts 2013-2014 including the annual governance statement and authorise the Finance Manager (s151) to sign the letter of representation.

Voting record  
9 for

**22 Delivering the Council Plan**

Considered – Report of the Chief Executive

**Decision**

That the report be noted.

That the Resources Working Party review performance indicators and bring forward suggestions for changes.

No vote taken on this item.

**23 Treasury Management Monitoring Report**

Considered – Report of the Finance Manager (s151)

**Decision**

That the report be received.

Voting record  
9 votes for

**24 Appointment of substitutes for Resources Working Party**

Members were appointed as substitutes to the following Resources Working Party.

Conservatives

Councillors Hope, Bailey and Hicks

Liberal Democrats

Councillor Mrs Shields

Liberals

Councillor Woodward

Independents

Councillors Wainwright and Maud

**PART 'B' ITEMS - MATTERS REFERRED TO COUNCIL**

**25 Constitutional Changes: Electronic submission of Notices on Motion and revision of deadlines for questions on notice**

## Exempt Information

### **Resolved**

That under Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended), that the public be excluded from the meeting for part of this item as there would be a likely disclosure of exempt information.

### **Decision**

That a report be presented to Constitution Working Party on financial delegations to committees

### **Recommendations to Council**

That Council is recommended to approve:

(i) The addition of the wording shown in italics below to Council Procedure Rule 11.1:

Except for motions which can be moved without notice under Rule 12, written notice of every motion, signed by at least two Members, must be delivered to the proper officer not later than *5pm*, eight *working* days before the date of the meeting. These will be entered in a file open to public inspection.

*Written notice of motions may be given by email, from a ryedale.gov.uk email address. Signatures are not required in these instances but consent must be received from each Member who has put their name to the motion by e mail from a ryedale.gov.uk email address .*

(ii) The addition of the wording shown in italics below to Council Procedure Rule 14.1:

A motion or amendment to rescind a decision made at a meeting of Council within the past six months cannot be moved unless the notice of motion is signed by at least one quarter of the whole number of Members of the Council.

*Such notice of motions may be given by email, from a ryedale.gov.uk email address. Signatures are not required in these instances but consent must be received from each Member who has put their name to the motion by e mail from a ryedale.gov.uk email address.*

(iii) The addition of the wording shown in italics below to Council Procedure Rule 10.4:

A Member may only ask a question under Rule 10.2 or 10.3 if either:

(a) he/she has given notice in writing of the question to the Proper Officer *not later than 5pm, eight working days before the date of the meeting*; or

(b) the question relates to an urgent matter, he/she has have the consent of the chairman to whom the question is to be put and the content of the question is given to the Proper Officer by *12 noon* on the day of the meeting. *An urgent matter must be one which the Member could not have reasonably known about eight working days before*

*the date of the meeting and which must be dealt with before the next ordinary meeting of Council.*

Voting record

7 votes for  
1 vote against  
1 vote abstain

26 **Budget Strategy**

Considered – Report of the Finance Manager (s151)

**Recommendations to Council**

That Council is recommended to approve the following strategy for the preparation of the 2015/2016 budget.

- i. Proposals to be brought forward for a 1.99% increase in Council tax;
- ii. Increases in fees and charges to be 3.5% - 4.5% on a cost centre heading basis excluding VAT and only those charges officers recommend above or below this figure to be considered by the relevant policy committee, with a report on fees and charges to include information on all increases over 1% over the last four years.
- iii. Efficiencies to be maximised; and
- iv. The use of New Homes Bonus in line with the medium term financial plan

Voting record

6 votes for  
3 votes against

27 **Any other business that the Chairman decides is urgent.**

There being no other business, the meeting closed at 8.15pm